

Texas Education Agency Standard Application System (SAS)

2018–2019 Technology Lending		
Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section 32.301	FOR TEA USE ONLY Write NOGA ID here:
Grant Period:	May 1, 2018, to August 31, 2019	
Application deadline:	5:00 p.m. Central Time, February 6, 2018	Place date stamp here.
Submittal information:	<p>Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:</p> <p style="text-align: center;">Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494</p>	
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

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Schedule #1—General Information

Part 1: Applicant Information				
Organization name	County-District #		Amendment #	
Hays CISD	105906			
Vendor ID #	ESC Region #			
1741587518	13			
Mailing address	City	State	ZIP Code	
21003 Interstate 35	Kyle	TX	78640-9530	
Primary Contact				
First name	M.I.	Last name	Title	
Jamie	W	Locklin	Director of Digital Learning	
Telephone #	Email address		FAX #	
512-268-2141	Jamie.Locklin@hayscisd.net		512-268-2141	
Secondary Contact				
First name	M.I.	Last name	Title	
Sharrah		Pharr	Director of Federal Grants	
Telephone #	Email address		FAX #	
512-268-2141	Sharrah.Pharr@hayscisd.net		512-268-2141	
Part 2: Certification and Incorporation				

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Sharrah		Pharr	Dir. of Account. And Fed.
Telephone #	Email address		FAX #
512262141	Sharrah.pharr@hayscisd.net		

Signature (blue ink preferred)

Date signed

2/2/18

02/02/18

Only the legally responsible party may sign this application.

Schedule #1—General Information

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

***IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, **the application will be disqualified.**

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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Schedule #4—Request for Amendment

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
2.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
3.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
4.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
5.	Total direct costs:		\$	\$	\$	\$
6.	Indirect cost (%):		\$	\$	\$	\$
7.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID:

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 105906

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Blanco Vista Elementary, Buda Elementary, Camino Real Elementary, Fuentes Elementary, Hemphill Elementary, Kyle Elementary, Pflugers Elementary, Science Hall Elementary, Tobias Elementary, Tom Green Elementary, Chapa Middle School, Simon Middle School, Wallace Middle School, Live Oak Academy, and Lehman High School.

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

As a part of Hays CISD's commitment to students, and as a way of meeting our goal in the District Improvement Plan, "The district will increase future-ready digital learning environments that support innovative pedagogical practices, such as blended learning/personalized learning/project based learning at each campus through the development of the necessary skills of creativity, collaboration, communication, critical thinking, and digital citizenship." Hays CISD plans to provide remote access to economically disadvantaged students and provide access to online resources when away from our school buildings. Recent textbook adoptions in Science, Math, ELA, and elective such as Band, Art, and LOTE have greatly increased the need for students to have digital access to textbooks and related materials when not on campus.

Currently Hays CISD has an enrollment of almost 20,000 students across 23 campuses, 16 of which have a 40% or greater population of low socio-economic status students in attendance. Through previous 2014 bond purchases, Hays has provided multiple device options for student classroom use in each elementary (60 iPads, 30 Chromebooks, and 30 macbooks each), middle school (30 iPads, 60 macbooks, and 72 chromebooks each), and high school (30 iPads, 150 MacBooks, and 144 Chromebooks each) for a total 3,200+ devices. These devices represent that we can only provide mobile device/laptop access in-school to just 16% of our students, much less provide devices for students to take home.

To help close this gap, Hays CISD implemented a bring your own device program that does allow campuses to distribute devices to those student who cannot bring their own device from home. As this still was not meeting the total needs of the district, Hays CISD then created the Technology Lending Program for students to be able to check out technology from campus libraries with librarians monitoring devices for damage and the Director of Digital Learning monitoring usage. This program was established using Title 1 funds and funding from the Hays Education Foundation to provide 154 chromebooks for students to be able to individually checkout from the library at each elementary (8 each) and middle school (10 each). Title 1 funds were leveraged to purchase mobile wifi hotspots that provide CIPA compliant filtered and monitored internet as well as iPads (8 for each qualified elementary and 10 for each qualified middle school) for students to be able to check out from their campus library under the Technology Lending Program.

As a part of the Technology Lending Program, the district approved and implemented administrative procedure E-19 and application form E-19a that require students of all ages to have parents fill out the permission form and return it to school so that students may check out the devices with parent permission when needed after the form has been successfully returned. This form ensures that devices are responsibly monitored by parents to help prevent device damage and abuse as well as reassures the Responsible Use of the devices by the student in the home for educational purposes.

As a part of this application, Hays CISD would like to expand on our pilot begun in our Technology Lending Program to include three more campuses that previously did not qualify under Title 1 standards for a total of 16 campuses served, as well as provide more devices to campuses who have higher demand for internet and device checkout needs as monitored by the Director of Digital Learning or designee. Hays CISD intends to purchase additional Kajeet mobile wifi hotspots with CIPA compliant filtering and monitoring as well as Dell Chromebook 11 laptops to leverage the districts implementation of G-Suite for Education apps usage.

Each Hays CISD campus who meets the required qualifications for these additional lending devices will also be required to complete the district-sponsored Common Sense Media Digital Citizenship Certification. Through this certification teachers, administrators, and the Digital Learning department will partner together to ensure that students use the mobile wifi and devices provided in an educationally appropriate manner.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Schedule #6—Program Budget Summary

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85th Texas Legislature; Texas Education Code Section, 32.301

Grant period: May 1, 2018, to August 31, 2019

Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$37,432.37	\$0	\$37,432.37
Schedule #9	Supplies and Materials (6300)	6300	\$57,523.23	\$0	\$57,523.23
Schedule #10	Other Operating Costs (6400)	6400	\$0	\$0	\$0
Schedule #11	Capital Outlay (6600)	6600	\$0	\$0	\$0
Total direct costs:			\$94,955.60	\$0	\$94,955.60
Percentage% <u>indirect costs</u> (see note):			N/A	\$4811	\$4811
Grand total of budgeted costs (add all entries in each column):			\$94955.6	\$4811	\$99,766.60

Administrative Cost Calculation

Enter the total grant amount requested:	\$94955.60
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	\$14,243.34

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 105906

Amendment # (for amendments only): 0

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Professional and Contracted Services

#	Description of Service and Purpose	Grant Amount Budgeted
1	Internet Service	\$37,432.37
2		
3		
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
a. Subtotal of professional and contracted services:		\$37432.37
b. Remaining 6200—Professional and contracted services that do not require specific approval:		\$0
(Sum of lines a and b) Grand total		\$37432.37

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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<u>Schedule #9—Supplies and Materials (6300)</u>		
County-District Number or Vendor ID: 105906		Amendment number (for amendments only):
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:	\$57,523.23
Grand total:		\$57,523.23

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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<u>Schedule #10—Other Operating Costs (6400)</u>		
County-District Number or Vendor ID: 105906		Amendment number (for amendments only):
Expense Item Description		Grant Amount Budgeted
6400	Operating costs that do not require specific approval:	\$0
Grand total:		\$0

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #11—Capital Outlay (6600)				
County-District Number or Vendor ID: 105906			Amendment number (for amendments only):	
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1			\$	\$
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
66XX—Software, capitalized				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
66XX—Equipment, furniture, or vehicles				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
Grand total:				\$

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds														
County-district number or vendor ID: 105906										Amendment # (for amendments only):				
Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.														
Student Category	Student Number	Student Percentage	Comment											
Economically disadvantaged	7358	100%	7358 or 100% of Eco. Dis Students to be served											
Limited English proficient (LEP)		%												
Disciplinary placements		%												
Attendance rate	NA	%												
Annual dropout rate (Gr 9-12)	NA	%												
Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.														
School Type:	<input checked="" type="checkbox"/> Public	<input type="checkbox"/> Open-Enrollment Charter	<input type="checkbox"/> Private Nonprofit	<input type="checkbox"/> Private For Profit	<input type="checkbox"/> Public Institution									
Students														
PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
0	566	566	566	566	566	566	566	566	566	566	566	566	566	7358

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Schedule #13—Needs Assessment

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Blanco Vista Elementary, Buda Elementary, Camino Real Elementary, Fuentes Elementary, Hemphill Elementary, Kyle Elementary, Pflugger Elementary, Science Hall Elementary, Tobias Elementary, Tom Green Elementary, Chapa Middle School, Simon Middle School, Wallace Middle School, Live Oak Academy, and Lehman High School. These campuses were selected due to being designated as Title I funded campuses and/or these campuses service student populations who have student populations that are identified as having a greater than 40% of all student families who are designated as low socio-economic status. Additionally, each of these campuses has completed the district-sponsored Common Sense Media Digital Citizenship Certification.

Currently we are only able to provide devices and mobile wifi to between 8-10 students at a time per campus. As a district that adds over 800 students per year, we are excited to expand this number 18-20 in order to meet greater needs. Success will be measured by monitoring the checkout process for 50% or greater time checked out by students in year one.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Support Academic Success	By allowing students to check out devices from Hays CISD, we will be able to deliver content in a more exact manner to students while at home including the ability to push specific academic textbooks, sites, library books, and apps directly to the student device.
2.	Students lack access to devices when away from school.	Many, if not most, of our teachers in Hays CISD have begun to move classroom assignments and projects online. Even in classrooms where assignments have not moved on-line, many students find usage of a device allows for greater student agency to complete assignments in ways that are engaging for them.
3.	Bridge the digital divide of economic disparity/low income with the provision of technology	We have identified a "homework gap" for our students that is aligned to income disparity which is seen across the educational system nation wide. This program will allow students of lower income to have the same access to high-quality devices that their more fortunate peers have access to.
4.	Provide access to internet	Many of our students do not have access to the internet while at home after school and on the weekends. This program would permit them to filtered educational internet access.
5.	Common Sense	Students with greater access to technology resources and the internet will have an opportunity to implement the lessons they have been taught through our Common Sense Digital Citizenship Certification. This has a secondary bonus of increasing the urgency of teaching Digital Citizenship lessons at each campus as well.

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Schedule #14—Management Plan

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Director of Digital Learning	Texas Teacher Certification, Masters Degree
2.	Director of Federal Grants	Texas Teacher Certification, PhD
3.	Library Media Specialists	Texas Teacher Certification, Bachelor's Degree
4.		
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Provide Access to Internet	1. Procurement	08/01/2018	08/31/2018
		2. Implementation	09/01/2018	06/30/2019
		3. Usage Reports	10/01/2018	06/30/2019
		4. Academic Achievement	10/01/2018	06/30/2019
		5. Expansion Plan	02/01/2019	04/30/2019
2.		1.	XX/XX/XXXX	XX/XX/XXXX
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
3.		1.	XX/XX/XXXX	XX/XX/XXXX
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
4.		1.	XX/XX/XXXX	XX/XX/XXXX
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
5.		1.	XX/XX/XXXX	XX/XX/XXXX
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Campus principals, directors, and cabinet members, utilize quarterly formative review updates to track progress monitoring and successful implementation of programs at each campus. The Director of Digital Learning will utilize usage reports and academic achievement scores to determine the attainment of goals and objectives. Specific campus-based evaluative methods are articulated in each of the campus improvement plans.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district will continue to utilize Title I funds to provide ongoing support of the current project. Expansion of this project will be grant funded. We have a successful, but limited program, but with the utilization of grant funds we can expand the infrastructure. Ongoing, district-based professional development will be provided so campus teachers and students achieve digital citizenship skills as established by the Common Sense certification program.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	All students tested, all tests TAPR (STAAR/EOC)	1.	Decrease of Achievement Gap between Eco. Dis and Non-Eco Dis
		2.	Increase in Academic Scores for Eco. Dis Students
		3.	
2.	Usage Reports	1.	Increased utilization of software
		2.	Increased utilization of internet services
		3.	
3.	Common Sense Certificate	1.	Increased number of teachers achieving the common sense certificate
		2.	
		3.	
4.		1.	
		2.	
		3.	
5.		1.	
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The 2016-2017 Texas Achievement Performance Report will be the primary source of data to track student achievement, specifically in the sub-population of economically disadvantaged students. Interim assessment scores throughout the year, along with, nine-week report cards will be utilized to disseminate trends in data to campuses. Attendance data is captured in our student management system and campuses monitor declines all the way to the individual student level. The district utilizes cloud-based management systems to constantly and consistently monitor achievement data, designated supports, and attendance.

During the course of the project, campuses can continue to utilize the established digital coaches to provide ongoing support in the utilization of the devices. Campus librarians will also serve as a resource for implementation and sustainability.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 105906

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Through previous 2014 bond purchases, Hays has provided multiple device options for student classroom use in each elementary (60 ipads, 30 Chromebooks, and 30 macbooks each), middle school (30 iPads, 60 macbooks, and 72 chromebooks each), and high school (30 iPads, 150 MacBooks, and 144 Chromebooks each) for a total 3,200+ devices. These devices represent that we can only provide mobile device/laptop access in-school to just 16% of our students, much less provide devices for students to take home.

To further help close this gap, Hays CISD implemented a bring your own device program that does allow campuses to distribute devices to those student who cannot bring their own device from home. As this still was not meeting the total needs of the district, Hays CISD then created the Technology Lending Program for students to be able to check out technology from campus libraries with librarians monitoring devices for damage and the Director of Digital Learning monitoring usage. This program was established using Title 1 funds and funding from the Hays Education Foundation to provide 154 chromebooks for students to be able to individually checkout from the library at each elementary (8 each) and middle school (10 each). Title 1 funds were leveraged to purchase mobile wifi hotspots that provide CIPA compliant filtered and monitored internet as well as iPads (8 for each qualified elementary and 10 for each qualified middle school) for students to be able to check out from their campus library under the Technology Lending Program.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 105906

Amendment # (for amendments only):

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The current Hays CISD district improvement plan outlines five goals; the first being, "The district will implement systems that align with the district's vision and promote collaboration for improved student learning (TPESS Domain: Strategic Operations)." Within that goal, the district has developed several strategies to enhance digital learning: "Digital Learning: The district will increase future-ready digital learning environments that support innovative pedagogical practices, such as blended learning/personalized learning/project based learning at each campus through the development of the necessary skills of creativity, collaboration, communication, critical thinking, and digital citizenship."

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 105906

Amendment # (for amendments only):

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

As a part of this application, Hays CISD would like to expand on our pilot begun in our Technology Lending Program to include three more campuses that previously did not qualify under Title 1 standards for a total of 16 campuses served, as well as provide more devices to campuses who have higher demand for internet and device checkout needs as monitored by the Director of Digital Learning or designee. Hays CISD intends to purchase additional mobile wifi hotspots with CIPA compliant filtering and monitoring as well as Dell Chromebook 11 laptops to leverage the districts implementation of G-Suite for Education apps usage.

Each Hays CISD campus who meets the required qualifications for these additional lending devices will also be required to complete the district-sponsored Common Sense Media Digital Citizenship Certification. Through this certification teachers, administrators, and the Digital Learning department will partner together to ensure that students use the mobile wifi and devices provided in an educationally appropriate manner.

The expansion of this program will allow students to access the internet in their residence, residential center, or on the bus with use of the mobile wifi hotspots.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 105906

Amendment # (for amendments only):

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our district currently has a Drive Your Own Device technology policy which encourages students to utilize technology to expand upon their learning experiences. Many of Hays CISD students are already bringing their own device to schools; this expansion, through the grant will break the barrier of economic divide and allow all students access to the same platform of learning. Our goal is to provide opportunities for students to utilize their personal technology tools to enhance learning while practicing valuable digital citizenship skills. Our students understand the Digital Citizenship Expectations and pledge to 1) use technology responsibly, 2) comply with network security policies 3) ask permission 4) before taking or posting photos/video of someone else 5) stay on task while using technology in class 6) think before I post information online 7) protect my private information 8) stand up to cyber bullying 9) respect other's intellectual property.

TEA Program Requirement 4: Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our students at Hays have access to numerous online learning tools including, but not limited to: iStation, BrainPopJr. BrainPop, Holt Online Learning, Think Central, Snap and Read, STEMscopes, Write Source, Essential Physics, Google Apps, Learning.com, Edgenuity, and vast resources found through the district library online system.

These can be found at: <http://digitalhays.wixsite.com/home/student-resources>

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 105906

Amendment # (for amendments only):

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

As our plan calls for use of mobile wifi hotspots, there will be limited impact on the infrastructure of Hays CISD. Technical Support for devices and wifi is available to all students at their campus from the technology department and digital learning department through the library of each campus. Librarians, Library Technicians, and Digital Learning Coaches are trained to be the first line of technical support before placing work orders to Technology for a technician to assist. Additionally, students can always email helpdesk@hayscisd.net for more immediate assistance with non-connectivity issues.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 105906

Amendment # (for amendments only):

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Through the coordination of efforts between the technology department for inventory control, the librarians for individual inventory (lending), the Federal Programs Department for fiscal management of the grant and human capital deployment of technical/PD skills by the Director of Digital Learning, a collaborative effort has been communicated regarding the creation of this grant, implementation plan, deployment plan and ongoing support of its success.

TEA Program Requirement 7: Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our district has established administrative procedures. FORM E-19A TECHNOLOGICAL EQUIPMENT STUDENT/PARENT AGREEMENT is a written agreement between Hays CISD and the named parent or guardian whereby the parent or guardian is made aware of the financial responsibility for student use of the electronic instructional material or technological equipment identified below for use off school property and outside of a school-sponsored event. FORM E-19 FINANCIAL RESPONSIBILITY FOR ELECTRONIC INSTRUCTIONAL MATERIALS OR TECHNOLOGICAL EQUIPMENT ISSUED TO STUDENTS articulates that, "Hays CISD provides for students, who demonstrate the need, electronic instructional materials and/or technological equipment issued personally to the student. Hays CISD will enter into a written agreement with the parent/guardian of the student demonstrating need whereby the parent/guardian assumes the responsibility for electronic instructional material and/or technology equipment used by their student away from campus at non-school related events. The use of district-issued electronic instructional material and/or technological equipment off school property or outside of a school-sponsored event is a privilege. Therefore, the agreement is required as a part of a student's personal use of electronic material or technological equipment usage off school property or outside of a school-sponsored event."

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